APPLICATION TO REQUEST USE OF
NAVY-MARINE CORPS MEMORIAL STADIUM VENUES

Group Name: _____ Date: _____
Attn: _____ Telephone: _____
Billing Address: _____ Email: _____
_____

Submit to: Naval Academy Athletic Association
566 Brownson Road
Annapolis, MD 21402-5040
Attn: Jon Brianas

You may also Email or fax completed form to:
navystadium@usna.edu
fax (410)293-8954

Note: If Emailing this form your typed name in the signature block represents a valid signature and binding contract.

1. Request reservation as follows:
Name of Function: _____ Name of Coordinator: _____
Type of Function: _____ Phone: _____
Function Date: _____ Total Number Expected: _____
Function Start Time: _____ Function End Time: _____

Affiliation with USNA/NAAA: Alumni _____ USNA Faculty/Staff _____ Midshipmen _____
Blue and Gold Member _____ Other (please explain) _____

Venue Request (check item/s):
N* Room: All 3 Sections: _____ Section A, w/bar _____ Section B/center _____ Section C _____
Navy Lacrosse Hall of Fame Room _____ Superintendent's Tent _____ Varsity Tent _____
Flag Bridge _____ Box Level Suite _____ South End Zone Suite _____ Gold Side Suite _____
Class of '53 Pavilion _____ Class Ring North _____

Catering (check one): O&F Club (Req'd for N* Room & Navy Lax HoF) _____
NAAA Preferred Caterers _____ None _____
Other Event Requirements: (please list any A/V or other specific banquet/meeting requirements)

2. Parking. The parking lots at Navy-Marine Corps Stadium are managed by Pinnacle Parking. All lots, including the Blue Lot in front of the N* Room, will be charged $5/car for parking. Please visit www.pinnacleparking.com to register your event and to arrange for payment for parking. All guests will need to be directed into the parking lot through Gate 5 off of Taylor Ave. Pinnacle Parking can also be reached at (410)263-7151.

3. Payment. A non-refundable 50% deposit is required to confirm your reservation. The remaining balance will be invoiced for payment 30 days prior to the date of the event. If your reservation is submitted less than 60 days prior to the event date, payment in full is required at the time of reservation.

4. Insurance. Organizations that maintain Commercial General Liability Coverage must name the NAAA as additional insured on a primary and non-contributory basis and provide a certificate of insurance evidencing said coverage 30 days prior to date of the event.

_____ _____
Signature of Event Sponsor (if Emailing, please type name) Date

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